

Human Resources

Application Form

Please return to:
 HR Manager
Cannon Tomlinson Mansley Ltd
 5 Stow Court
 Stow-cum-Quy
 Cambridge CB25 9AS

Please complete within Acrobat Reader and print, or alternatively print and complete in clear, black ink by hand. Post with a copy of your latest CV to the address above.

Position	
Job Reference	
Job Description	

Personal Details					
Title	Mr	Mrs	Ms	Miss	Other (please state)
Forename(s)					
Surname					
Address					
Date of Birth					
Daytime Tel					Please tick the preferred method of being contacted
Mobile Tel					
Email Address					
Full UK Drivers Licence				Yes	No
Clean Drivers Licence				Yes	No
Have you ever been declared bankrupt?				Yes	No
If yes please provide details					
Do you have a criminal record?				Yes	No
If yes please provide details					

Current Employment (please enter the details of your most recent employment)	
Company Name	
Address	
Job Title	
Main Duties	
Current Salary	
Notice Period	
Reason for leaving	

What attracted you to this position?

How do you feel your previous experience qualifies you for this role?

What do you think are the three most important skills that a successful candidate for this position will possess?

- 1.
- 2.
- 3.

What do you consider are your key personality strengths and weaknesses?

Strengths	Weaknesses
1.	1.
2.	2.
3.	3.

Interests and Hobbies

References					
Reference 1					
Company Name					
Address					
Title	Mr	Mrs	Ms	Miss	Other (Please state)
Forename(s)					
Surname					
Referee's Position					
Daytime Telephone					
Email Address					
Relationship with reference e.g. Manager					
Position you held in Company					
Length of Employment					
Reference 2					
Company Name					
Address					
Title	Mr	Mrs	Ms	Miss	Other (Please state)
Forename(s)					
Surname					
Referee's Position					
Daytime Telephone					
Email Address					
Relationship with reference e.g. Manager					
Position you held in Company					
Length of Employment					

Note: References will only be obtained if you are invited for a second interview and with your full consent.

Declaration			
<p>I declare that the information contained in this form is true and complete. I understand that if it is subsequently discovered that any statements are false and misleading I will be liable to have my application disqualified or subsequently will be liable to be dismissed from employment by the Company.</p>			
Signature			Date